



IIMC Region VI

IIMC Region VI consists of **Iowa, Minnesota and Wisconsin** and the hosting of the Mid-Year meeting in January rotates states each year. Iowa is excited to be the 2024 mid-year host on **January 19-20, 2024**.

PLANNING IS
ALREADY
UNDERWAY FOR
THE 2024 IIMC
CONFERENCE IN
CALGARY, ALBERTA,
CANADA,
MAY 19-22, 2024

**WE HOPE TO SEE
YOU THERE!!!**

*Plan to join us for
this excellent
training in the
great City of
Calgary!*

MEET YOUR REGION VI DIRECTORS:

Elena Hilby, MMC
City Clerk
City of Sun Prairie, Wisconsin
ehilby@cityofsunprairie.com
Term Expiring May 2026

Marita Rhude, MMC
City Clerk/Treasurer
City of Barrett, Minnesota
Barrett@runestone.net
Term Expiring May 2024



Recent and Upcoming Events

- August 2023 - Wisconsin Municipal Clerks Association Annual Conference in Appleton. Marita and Elena will be attending.
- October 2023 - IMFOA Fall Conference in Des Moines – Elena will attend.
- November 2023 – IIMC Mid-year Meeting in Orlando, FL – Elena and Marita will be attending.
- January 2024 - Region VI Mid-Year Training and Meeting has been set for January 19-20 in Decorah Iowa. Friday’s training will include a session on Diversity, Equity, Inclusion, and Belonging by Chad L. Jackson and there will be a business meeting on Saturday morning. Plan to join us for great leadership training and networking opportunities.

Certified Municipal Clerk (CMC) Program

The CMC program is designed to enhance the job performance of the Clerk in small and large municipalities. To earn the CMC designation, a Municipal Clerk must attend extensive education programs. The CMC designation also requires pertinent experience in a municipality. The CMC program prepares the applicants to meet the challenges of the complex role of the Municipal Clerk by providing them with quality education in partnership with institutions of higher learning, as well as State / Provincial / National Associations. The CMC program has been assisting clerks to excel since 1970.

Master Municipal Clerk (MMC) Program

The MMC program is an advanced continuing education program that prepares participants to perform complex municipal duties. The program has an extensive and rigorous educational component and a professional and social contribution component. The MMC applicant must demonstrate that they have actively pursued education and professional activities.

You can find more information about the CMC and MMC and all the training opportunities available to you at the IIMC website, www.iimc.com.

Education PLUS Program (EPP)

PROFESSIONAL * LEADERSHIP * UNITED * IN * SERVICE

The Education PLUS Program is designed as an **ADDITION** to the current education programs (CMC and MMC) and is **NOT** a designation. Members **MUST** possess an MMC in good standing to apply. The EPP program requires members to commit to lifelong education. The certification requirements include an extensive and advanced educational component and a professional contribution component. EPP applicants must demonstrate their active pursuit of educational and professional activities and remain informed of current socio-political, cultural, and economic issues that affect local governments and municipalities.

Requirements

The following are the requirements for enrolling in the EPP:

1. **Hold an MMC designation in good standing** - *Current MMC holders who would like to transition to the Education PLUS Program may do so by the 1st of any scheduled enrollment cycle.*
2. **Be an active Full, Additional Full, or Retired Member of IIMC** - *If you are an Associate Member, please contact the Education Department to discuss your options.*
3. **Commit to completing 30 hours per two-year cycle** - *No "saving" hours for future cycles or allocating hours before enrollment into the program.*
4. **Submit the EPP application with all supporting documents after completing the first 2-year cycle** - *Members must submit all required documentation on the scheduled completion date. No incremental submissions will be accepted.*

EPP Step-by-Step Process

STEP #1 - EPP ENROLLMENT APPLICATION

Get started by submitting this [Payment Form](#)

Submit the EPP Enrollment Application on the specified EPP Enrollment Date along with the \$200.00 USD enrollment fee. This fee is NON-refundable.

STEP #2 - EPP HOURS APPLICATION

***** [EPP HOURS Application Coming Soon!](#) *****

Submit the EPP Hours Application along with supporting documentation for each item being evaluated. All education hours must be completed during the two-year cycle and submitted for review by the specified EPP Completion Date. Scroll down for more details on the **Educational Hours Tracking System**.

STEP #3 - EDUCATION DEPARTMENT EVALUATION

Once you have completed your two-year cycle and have submitted all the required supporting documentation, the Education Department will contact you regarding the status of your review and next steps.

PLEASE NOTE: One may not begin the next two-year cycle until the next EPP Enrollment Date is open and confirmation from the Education Department of the current cycle has been completed.

Cycle Achievements

Congratulations! Once the Education department confirms you have successfully completed your EPP cycle requirements, we will proudly reward you and your commitment to lifelong learning with the following:

1. **BRONZE** (2-year cycle 1) – A Digital Bronze EPP Certificate of Achievement and Letter of Recognition from the IIMC President
2. **SILVER** (2-year cycle 2) – A Digital Silver EPP Certificate of Achievement, 25% off the IIMC Annual Conference registration, Digest profile feature, and a Letter of Recognition from the IIMC President
3. **GOLD** (cycle 3) - A Digital Gold EPP Certificate of Achievement, a \$200 IIMC Annual Conference Scholarship or \$200 IIMC approved Academy Scholarship, and a Letter or Recognition from the IIMC President
4. **PLATINUM** (cycle 4) - A Digital Platinum EPP Certificate of Achievement, a \$400 Academy Scholarship, and a Letter of Recognition, from the IIMC President

2024 IIMC Annual Conference

Feels like we just got back from Minneapolis and there's already so much planning going on for the 2024 IIMC Annual Conference that will be in Calgary, Alberta. I'm so excited to visit Canada! I hope to see as many of you there as possible. Please see all the information on the 2024 IIMC Annual Conference we have. As Facebook Group for the conference has also been created. Here is the link to join the group: <https://www.facebook.com/groups/631128365738449>



Group by International Institute of Municipal Clerks (IIMC)

IIMC Region 6



+ Invite ▼

Region VI Facebook Group

Don't forget to join our Region 6 Facebook Group, if you are new to the association or haven't done so yet. It's an excellent way to stay informed and network with other Region 6 members. Here is the link to the group:

<https://www.facebook.com/groups/iimcregion6>

Congratulations 2023 Region VI Certifications!

Certified Municipal Clerks (CMC)

- ❖ **Amanda Inmon, CMC** **City of Mountain Iron, MN**
- ❖ **Pamela J. Gackstetter, CMC** **City of Apple Valley, MN**
- ❖ **Lynda Jirak, CMC** **City of Apple Valley, MN**

Master Municipal Clerks (MMC)

- ❖ **Monican Hennesy Mohan, MMC** **City of Winona, MN**
- ❖ **Kary Tillmann, MMC** **City of Zimmerman, MN**

Paul Craig Athenian Leadership Fellows

- ❖ **Heidi Emerson** **City of Shakopee, MN**
- ❖ **Susan Sembach** **City of Sibley, IA**

Welcome To Our Newest Members!

March 2023

❖ Karena Donohue	City of Dunkerton, IA
❖ Joey Loewen	City of Blakesburg, IA
❖ Becci Neil	City of Dunkerton, IA
❖ Michelle Yuska	City of Ankeny, IA
❖ Kris Asperheim	City of Barnum, MN
❖ Denise Beebe	City of Chaska, MN
❖ Angela Comstock	City of Stacy, MN
❖ Renee Eckerly, CMC	City of Maple Lake, MN
❖ Jamy Hanson	City of Maple Grove, MN
❖ Lauren Highfill	City of West Concord, MN
❖ Becky Koosman	City of Minnetonka, MN
❖ Gretchen Lohrbach	City of Mantorville, MN
❖ Ashley Lucht	City of Finlayson, MN
❖ Kim Meuwissen	City of Chanhassen, MN
❖ Stephanie Poegel	City of Frazee, MN
❖ Jenny Potter	City of Chanhassen, MN
❖ Katie Schmidt	City of Ramsey, MN
❖ Jennifer Schreiber, Sr.	City of Monticello, MN
❖ Candie Seppala	City of Hibbing, MN
❖ Lisa Shadick, CMC	City of Savage, MN
❖ Dawn Tasler	City of Finlayson, MN
❖ Nicole Tillander	City of West St. Paul, MN
❖ Lori Waltz	City of Gaylord, MN
❖ Tanya Witschen	City of Minnetonka, MN
❖ Julie Woltjer	City of Kandiyohi, MN
❖ Megan Dunneisen	City of Watertown, WI
❖ Karla Endres, CMC	Village of Waunakee, WI
❖ Candie Jones	Village of Oregon, WI
❖ Karen L. Kastenson	City of Franklin, WI
❖ Molly Manzer-Biersack	City of Adams, WI
❖ Brooke McLarnan	City of Adams, WI
❖ Lynn Richardson	Village of Waunakee, WI

Welcome To Our Newest Members!

April 2023

- ❖ Dawn Johnson
- ❖ Kiki Lindbery

City of Pennock, MN
City of Nisswa, MN

May 2023

- ❖ Jessica Meyer
- ❖ Brian Pitzl
- ❖ Erica Polley
- ❖ Amy Truhlar
- ❖ Deanna Braunschweig
- ❖ Kari Yenter

City of Shell Rock, IA
City of Echo, MN
City of Hawley, MN
City of Shoreview, MN
Village of Chenequa, WI
City of Stevens Point WI

2023 Online Professional Development Course Schedule

The following online courses will be available in the next two quarters of 2023. We will announce when each course is ready to go live with registration. These are for your information and reference.

THIRD QUARTER

Friday, September 22, 2023 – 9 am – PST

Project and Priority Management for Municipal Clerks

Dr. Jane Long

FOURTH QUARTER

Thursday, October 12, 2023 – 10 am – PST

EQ To The Rescue!

Rhonda Daley, MBA

Thursday, November 2, 2023 – 10 am – PST

The Good Manager – A Case Study

George Hicks, MBA